WASHINGTON COUNTY HOSPITAL AND CLINICS
Meeting of the Board of Trustees
Thursday, May 28, 2026 – 4:00 p.m.

The Washington County Hospital and Clinics Board of Trustees met in the Hospital Conference Room to conduct the monthly Board meeting on Thursday, May 28, 2026, at 4:00 p.m. Board Members present were Edward Weeks, David Mitchell, Sue Basten, Cathy Rich, David Bruns, Mike Van Osdol, Mike Driscoll. Also present were Todd Patterson, Andrea Leyden, Shelli Cleverley, Phil Roudabush

Recorder: Tara Lord
Press: None
Medical Staff: Steve Schomer, MD,
Public: None
Guest:
WCHC Staff: Tonya Wageman, Jessica Reed, Kelsey Bayliss, Robert Emry, Makyla Maize, Amanda Van Weelden, Greta Clemons

Bruns called the meeting to order at 4:02 p.m.

REVIEW AGENDA

- Clarification was provided that under Board Education, there was no provider discussion due to lack of connection despite efforts.
- Under the CEO Report, "Space Force" and related sub-bullets were removed.

Minutes (Bruns)

The Thursday, April 30, 2026 Board meeting minutes were reviewed and approved with a motion made by Weeks, seconded by Basten. Motion carried.

BOARD EDUCATION
Provider Discussion (Mitchell & Rich)

- None

FINANCE
Financial Report (Cleverley)

- Statistical Summary

Admissions

	26-Apr	25-Apr	Variance	YTD	Prior YTD	% Change
Acute	22	24	(2)	323	226	30
Skilled	3	1	2	36	16	56
Observation	58	74	(16)	620	700	(13)
Total Admissions	83	99	(16)	979	942	4

Patient Days

	26-Apr	25-Apr	Variance	YTD	Prior YTD	% Change
Acute	70	71	(1)	960	654	32
Skilled	28	0	28	228	96	58
Observation	112	111	1	997	1,025	(3)
Total Patient Days	210	182	28	2,185	1,775	19

Outpatient Volumes

	26-Apr	25-Apr	Variance	YTD	Prior YTD	% Change
Lab	16,199	13,206	2,993	144,247	119,113	17
Imaging	2,296	2,422	(126)	21,711	20,703	5
Surgeries / Procedures *	172	204	(32)	1,569	1,672	(7)
Rehab Visits **	968	943	25	8,255	7,884	4
Emergency Department	716	741	(25)	6,866	7,199	(5)
OTIC	213	237	(24)	2,279	2,098	8
Wound	193	74	119	1,699	553	67
Ancillary Visits	5,639	5,687	(48)	52,194	49,631	5
Primary Care Clinic	5,599	5,057	542	52,582	46,929	11
Specialty Clinic	739	713	26	5,904	6,273	(6)
Outreach Visits	662	585	77	6,159	5,544	10

*endoscopies, opthalmology, pulmonology
**physical, occupational, speech therapies

- Admissions increased approximately 4% year-over-year, with an increase in acute cases.
    - Success in utilizing the system better to get approvals for acute cases.
- Patient Days have increased year-over-year.
- Outpatient Volumes: Most service lines are trending upward.
- Specialty Clinic Volumes: Decline attributed to a provider transitioning to outreach status.

- Key Financial Indicators
    - Cash on Hand: 142 days (Target: 175 days)
    - Days in Accounts Receivable (AR): Improved from 51 days (March) to 48 days (April)
    - Operating Margin: Negative 4% year-to-date; positive month reported
    - Total Margin: Approximately 9–9.6%
    - Gross charges for the month were approximately $11 million.
    - Net operating revenue was approximately $7.3 million.
    - Operating expenses totaled approximately $6.2 million.
    - Positive monthly performance driven largely by improved AR collections.
    - Recovery exceeded bad debt write-offs for the period.
- Expense Variances
    - Provider incentive (RBU) payouts quarterly
    - Higher drug costs (primarily retail pharmacy)
    - Increase in purchased services related to Medicare-directed payments

- Revenue Cycle Update (Roudabush)
    - Strong performance in both charges and payments compared to prior averages.
    - Continued reduction in AR days, though improvement remains gradual.
    - Increased collections:
        - Hospital collections increased approximately $2.2 million annually
        - Professional collections increased approximately $1 million
    - Ongoing focus on reducing collection timelines and improving efficiency.

QUALITY (Leyden)

- Quality and Safety Report
    - Safety and security events accounted for approximately 32% of reported incidents.
    - Increased reporting reflects improved engagement and awareness.
- Security Enhancements (Camera Project)
    - Project Overview
        - Installation of exterior surveillance cameras across all locations.
        - Development of governance and security policies.
        - Integration of monitoring processes and staffing support.
            - Security leaders access live feeds and recorded footage
            - 24/7 monitoring at designated location
            - All access logged and audited for accountability
    - Key Outcomes
        - Full exterior camera coverage implemented.
        - No cameras installed in areas compromising patient privacy.
        - 30-day footage retention (industry standard: ~2 weeks).
        - 24/7 monitoring capability established at designated stations.
        - Clear access levels defined through policy.
    - Next Steps
        - Evaluate expansion of interior camera coverage (pending cost considerations).

MEDICAL STAFF REPORT (Schomer)

- Medical Executive Committee met on Monday, May 18, 2026. Reviewed credentialing and privileging.
- Increase in safety events attributed to behavioral health patient population.
    - Development of a patient code of conduct under consideration.
- Continued efforts to streamline denial management and documentation processes.
- No new policies or procedures requiring approval.

PERSONNEL (Basten)

- Personnel/Credentials Request
    - The Personnel Committee met on Thursday, May 28, 2026 at 3:45pm to review and approve the following credentialing/privileging files:

Provider Last Name	Provider First Name	Credential	EMPLOYER	SERVICE/DEPT OF MEDICINE	PRIVILEGE Effective DATE	SCHEDULED START DATE	NOTES
COMPLETED							
Initial Appointment (Provisional)							
Cross	Brian	PA-C	UIHC	Emergency Medicine	06/01/26	7/1/2026	Initial period: 06/01/2026- 05/31/2028
Lieser	Connor	PA-C	UIHC	Emergency Medicine	06/01/26	7/1/2026	Initial period: 06/01/2026- 05/31/2028
Cater	Harrison	PA-C	UIHC	Emergency Medicine	06/01/26	7/1/2026	Initial period: 06/01/2026- 05/31/2028
Minton	Jay	PA-C	UIHC	Emergency Medicine	06/01/26	7/1/2026	Initial period: 06/01/2026- 05/31/2028
Skrien	Jett	PA-C	UIHC	Emergency Medicine	06/01/26	7/1/2026	Initial period: 06/01/2026- 05/31/2028
Provisional-to-Full Privileges							
Alsaker	Nicole	ARNP	WCHC	Pulmonology	N/A	N/A	*Provisional to Active
Kusko	Rebecca	MD	UIHC	Emergency Medicine	N/A	N/A	*Provisional to Active
Tinsman	Chandler	MD	UIHC	Emergency Medicine	N/A	N/A	*Provisional to Active
Reappointment							
Greiner	Ashley	ARNP	WCHC	Family Medicine	06/01/26	N/A	Reappointment period: 06/01/2026- 05/31/2028
Ericson	Eric	MD	RCI	Radiology	06/01/26	N/A	Reappointment period: 06/01/2026- 05/31/2028
Monahan	Hannah	MD	RCI	Radiology	06/01/26	N/A	Reappointment period: 06/01/2026- 05/31/2028
TERMING PROVIDERS							
Smith	Stanley	MD	Real Radiology	Radiology	05/01/26		*No longer reading for RCI/WCHC
Wald	Moshe	MD	UIHC	Urology	05/01/26		*No longer providing services at WCHC
Shaban	Omar	MD	UIHC	Emergency Medicine	05/01/26		*No longer providing services at WCHC
OTHER							
							*Pending application processing time and MEC/BOT approval

- Basten reported that the Personnel Committee unanimously approved all credentialing/privileging files.

CEO REPORT (Patterson)

- Capital Projects Update
  - Specialty Clinic Expansion
    - Phase 1 and 2 approved by Foundation
    - Anticipated completion by August 1
  - Kalona Parking Lot is near completion.
  - Beans Pharmacy
    - Construction underway
    - Target occupancy October 19.
  - Cancer Center
    - Pre-bidding scheduled for May 29
    - Projected opening January 2027.
  - Physical Therapy Project
    - Final design phase
    - Riverboat Foundation Grant funding extended for another year.
  - CTO Space: Completed.
- Driscoll Drive for Excellence Award: Awarded to Marlene Hock

PLAN NEXT MEETING AGENDA

The next regular Board of Trustees meeting will be held on Thursday, June 18 , 2026 at 3:00 p.m.

Building Survey — Weeks & Van Osdol

June 16, 2026 from 12:00pm – 1:00pm

Upcoming Events

I. Golf Classic| Friday, June 5th | Riverside Casino and Golf Resort

II. Blood Donor Bus | Monday, June 8th 12:30pm – 2:30pm| Main Entrance
III. Baseball Concession Stands| Thursday, June18th 5:00pm – end of game| Washington High School Baseball Field
IV. Collective Goods Sale | Wednesday, June 24th (time to be determined)| Robert Nicola Conference Room

At 4:42 p.m. Weeks moved to go into go into closed session, seconded by Driscoll according to:

Compliance Report – State of Iowa Code Chapter 21.5(1)(a)
"*To review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds."*

*State of Iowa Code Chapter 21.5(1)(l) f*or Strategic Planning/Community Based Care
"*To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure*."

Present for the closed session were David Bruns, Sue Basten, Ed Weeks, David Mitchell, Mike Van Osdol, Mike Driscoll and Cathy Rich. Also present were Todd Patterson, Phil Roudabush, Shelli Cleverley, Andrea Leyden, Steve Schomer, MD and Tara Lord. All were present at the time of voting to go into the Closed Session. Motion to move into closed session by Weeks seconded by Driscoll. The motion carried 7-0 with the vote as follows: Bruns-yes, Basten- yes, Weeks-yes, Van Osdol- yes, Mitchell-yes, Rich– yes, Driscoll - yes

At 5:33 p.m. the Board moved to go into open session. Driscoll motion to return to open session, second by Mitchell. The motion carried 7-0 with the vote as follows: Bruns-yes, Basten- yes, Weeks-yes, Van Osdol- yes, Mitchell-yes, Rich– yes, Driscoll – yes.

Meeting adjourned at 5:34 p.m.

David C. Bruns
David C. Bruns (Jun 22, 2026 17:25:23 CDT)
David Bruns, Chair

Susan M. Basten
Susan M. Basten (Jun 22, 2026 17:28:39 CDT)
Sue Basten, Secretary

05.28.2026 Board of Trustees Meeting Minutes

Final Audit Report 2026-06-22

Created:	2026-06-22
By:	Tara Lord (tlord@wchc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFDtwFfeh2nSLJwQjAymzlJo2ZiSs6KA0

"05.28.2026 Board of Trustees Meeting Minutes" History

Document created by Tara Lord (tlord@wchc.org)
2026-06-22 - 7:44:58 PM GMT

Document emailed to david.bruns@edwardjones.com for signature
2026-06-22 - 7:45:32 PM GMT

Email viewed by david.bruns@edwardjones.com
2026-06-22 - 7:45:40 PM GMT

Signer david.bruns@edwardjones.com entered name at signing as David C. Bruns
2026-06-22 - 10:25:21 PM GMT

Document e-signed by David C. Bruns (david.bruns@edwardjones.com)
Signature Date: 2026-06-22 - 10:25:23 PM GMT - Time Source: server - Signature Appearance Selected: TYPE

Document emailed to sbasten68@gmail.com for signature
2026-06-22 - 10:25:25 PM GMT

Email viewed by sbasten68@gmail.com
2026-06-22 - 10:28:05 PM GMT

Signer sbasten68@gmail.com entered name at signing as Susan M. Basten
2026-06-22 - 10:28:37 PM GMT

Document e-signed by Susan M. Basten (sbasten68@gmail.com)
Signature Date: 2026-06-22 - 10:28:39 PM GMT - Time Source: server - Signature Appearance Selected: MOBILE_TYPE

Agreement completed.
2026-06-22 - 10:28:39 PM GMT

Adobe Acrobat Sign