

WASHINGTON COUNTY HOSPITAL AND CLINICS

Meeting of the Board of Trustees

Thursday, July 31, 2025 – 4:00 p.m.

The Washington County Hospital and Clinics Board of Trustees met in the Hospital Conference Room to conduct the monthly Board meeting on Thursday, July 31, 2025 at 4:00 p.m. Board Members present were David Bruns, Sue Basten, David Mitchell, Ed Weeks, and Ann Williams. Also present were Todd Patterson, Shelli Cleverley, Andrea Leyden, and Phil Roudabush

Recorder: Rachelle Sobaski

Press: None

Medical Staff: Steve Schomer, MD and Ryan Flannery, MD

Public: None

Guest: None

WCHC Staff: Rachelle Sobaski, Sarah Adrian, Tonya Wageman, Jessica Reed, Paige Chalupa, Carrie Mendibles, Sarah FitzPatrick, Chelsy Sellers, Brianna Guyer, Kelsey Bayliss (Tressa, pharmacy students), Kayla Weirup, Amanda Van Weelden, Bailey Cunningham, Andrew Billhardt, Makyla Maize

Bruns called the meeting to order at 4:03 p.m.

REVIEW AGENDA

- Add to quality Infection Prevention FY26 Plan.

MINUTES (Bruns)

The Thursday, June 26, 2025 Board meeting minutes were reviewed and approved with a motion made by Basten, seconded by Williams. Motion carried.

BOARD EDUCATION

Provider Discussion (Bruns and Mitchell)

Mitchell shared him and Bruns met with Melvin Donaldson, MD who is an emergency room doctor and director of AirCare. He thanked the Washington EMS crew, Matt Simon, and Sarah Adrian. Complimented on supplies, transfer process, work flows, and care provided at WCHC. Bruns shared Donaldson shared the differences between UIHC and WCHC while working. He requested larger regional nerve blocks, which was discussed with Leyden and Adrian. His goal is to have AirCare parked at every hospital.

FINANCE

Financial Report (Cleverley)

- Statistic Summery

Admissions	<u>25-Jun</u>	<u>24-Jun</u>	<u>Variance</u>	<u>YTD</u>	<u>Prior YTD</u>	<u>Change</u>
Acute	36	26	10	289	313	(8)
Skilled	3	2	1	19	35	(84)
Observation	44	62	(18)	817	791	3
Total Admissions	83	90	(7)	1,125	1,139	(1)

Patient Days	<u>25-Jun</u>	<u>24-Jun</u>	<u>Variance</u>	<u>YTD</u>	<u>Prior YTD</u>	<u>Change</u>
Acute	142	152	(10)	1,433	1,412	1
Skilled	8	22	(14)	128	241	(88)
Observation	92	138	(46)	1,509	1,429	5
Total Patient Days	242	312	(70)	3,070	3,082	(0)

Outpatient Volumes	<u>25-Jun</u>	<u>24-Jun</u>	<u>Variance</u>	<u>YTD</u>	<u>Prior YTD</u>	<u>Change</u>
Lab	12,687	10,811	1,876	145,103	150,606	(4)
Imaging	2,042	1,855	187	25,063	22,266	11
Surgeries / Procedures *	157	125	32	1,989	1,722	13
Rehab Visits **	862	684	178	9,465	8,462	11
Emergency Department	634	736	(102)	8,621	8,621	0
OTIC	195	126	69	2,559	2,231	13
Wound	105	41	64	736	608	17
Ancillary Visits	5,089	4,248	841	60,060	56,157	6
Primary Care Clinic	4,782	3,780	1,002	56,615	47,011	17
Specialty Clinic	616	704	(88)	7,532	9,870	(31)
Outreach Visits	550	475	75	6,834	5,749	16

*endoscopies, ophthalmology, pulmonology

**physical, occupational, speech therapies

- Key Indicators
 - Days Cash on Hand
 - Goal: 165
 - Month: 179
 - FYTD: 159
 - Days in AR
 - Goal: 50
 - Month: 45
 - Operating Margin
 - FYTD: -2%
 - Goal: 0%
 - Total Margin
 - FYTD: 5%
 - Goal: 4%
 - EBIDA
 - FYTD: 11%
 - Goal: 10%
- FY25 Audit will adjust June 2025 financials.
- CER
 - Pharmacy CER
 - Construction of a negative pressure storage room with a pass-through into the hazardous compounding room and new HVAC system specifically for hospital pharmacy compounding needs.
 - Money raised privately will be used towards this project.

Weeks made a motion to approve the pharmacy hospital remodel not to exceed \$550k, seconded by Williams. Motion carried.

- Temporary Hospital Pharmacy Manager
 - Meredith Lumberg, trained oncology pharmacist is the temporary hospital pharmacy manager.
- Revenue Cycle Report (Roudabush)
 - FY25 WCHC focused on understanding Epic and revenue process opportunities. Roudabush has shared there has been significant positive changes, but we do still have a lot of improvement to maximize the benefits of Epic.
 - Jason Smith, is being contracted until mid-December. He is to evaluate and maximize I.T utilization and help Makyla.
 - Roudabush reviewed MyChart utilization.
 - Covered Stitch Fin benefits

Quality (Leyden)

- Introductions
 - Sarah Adrian- Emergency Department Manager
 - Tonya Wageman- Imaging Manager
 - Crystal Nicholson- Inpatient Manager
- Infection Prevention FY26 Plan (Reed)
 - Reviewed updates from FY 25: Reformatted document, updated our mission, updated current demographics, and updated references.

FY26 Infection Prevention Plan was reviewed and approved by Williams, seconded by Mitchell. Motion carried.

MEDICAL STAFF REPORT (Schomer)

- Medical Executive Committee met on Monday, July 28, 2025. Reviewed credentialing and privileging. There were no policies or procedures to review.
 - Quality & Safety- Consumers concerns were evaluated, discussed communication improvement, and the FY26 Infection Prevention Plan was reviewed.
 - MRUR- Discussion was based around billing in the emergency room when patients are seen by residents. Discovered best line of communication for HIM and providers is SecureChat.

PERSONNEL (Basten)

- Personnel/Credentials Request
 - The Personnel Committee met on Thursday, July 31, 2025 at 3:45pm to review and approve the following credentialing/privileging files:

Provider Last Name	Provider First Name	Credential	EMPLOYER	SERVICE/DEPT OF MEDICINE	PRIVILEGE Effective DATE	SCHEDULED START DATE	NOTES
COMPLETED							
Initial Appointment (Provisional)							
Bacon	Amanda	PA-C	UIHC	Emergency Medicine	08/01/25		Initial period: 08/01/2025- 07/31/2027
Dundar	Ayca	MD	RCI	Radiology	08/01/25		Initial period: 08/01/2025- 07/31/2027
Gay	Steven	DO	UIHC	Emergency Medicine	08/01/25	8/20/2025	Initial period: 08/01/2025- 07/31/2027
McQuade	Kaitlyn	MD	UIHC	Emergency Medicine	08/01/25	8/1/2025	Initial period: 08/01/2025- 07/31/2027
Mendoza	Anthony	PA-C	UIHC	Emergency Medicine	08/01/25		Initial period: 08/01/2025- 07/31/2027
Moore	Pamela	MD	UIHC	Emergency Medicine	08/01/25		Initial period: 08/01/2025- 07/31/2027
Shaban	Omar	MD	UIHC	Emergency Medicine	08/01/25		Initial period: 08/01/2025- 07/31/2027
Sullivan	Benjamin	PA-C	UIHC	Emergency Medicine	08/01/25		Initial period: 08/01/2025- 07/31/2027
Winger	Gage	MD	RCI	Radiology	08/01/25		Initial period: 08/01/2025- 07/31/2027
Provisional-to-Full Privileges							
N/A							
Reappointment							
Flannery	Ryan	MD	WCHC	Family Medicine	08/01/25	N/A	Reappointment period: 08/01/2025- 07/31/2027
Hammer	Glen	MD	RCI	Radiology	08/01/25	N/A	Reappointment period: 08/01/2025- 07/31/2027
Krotz-Dieleman	Deborah	DDS	DLKD, PC	Dentistry	08/01/25	N/A	Reappointment period: 08/01/2025- 07/31/2027
Ouyang	Wei	MD	RCI	Radiology	08/01/25	N/A	Reappointment period: 08/01/2025- 07/31/2027
Overton	Brent	MD	SOC	Orthopedic	08/01/25	N/A	Reappointment period: 08/01/2025- 07/31/2027
Schweiger	Gary	MD	RCI	Radiology	08/01/25	N/A	Reappointment period: 08/01/2025- 07/31/2027
Seltz	Richard	MD	RCI	Radiology	08/01/25	N/A	Reappointment period: 08/01/2025- 07/31/2027
Woopking	Danielle	ARNP	WCHC	Family Medicine	08/01/25	N/A	Reappointment period: 08/01/2025- 07/31/2027
TERMINING PROVIDERS							
Fleischman	Bryan	PA-C	UIHC	Emergency Medicine	08/01/25	N/A	No longer coming to WCHC
Schmidt	Mark	PA-C	UIHC	Emergency Medicine	08/01/25	N/A	No longer coming to WCHC
Wutben	Brandon	MD	UIHC	Emergency Medicine	08/01/25	N/A	Leaving UIHC
OTHER							
Stella	Michael	MD	Real Radiology	Radiology	08/01/25		*Approved by delegated privileging
Petree	Travis	MD	Real Radiology	Radiology	08/01/25		*Approved by delegated privileging
Bahl	Sumeet	MD	Real Radiology	Radiology	08/01/25		*Approved by delegated privileging
Kuo	Jarret	MD	Real Radiology	Radiology	08/01/25		*Approved by delegated privileging
Briggie	Katherine	DO	UIHC	Emergency Medicine	08/01/25	N/A	*Provider was granted temporary privileging instead of reappointment.

- Basten reported that the Personnel Committee unanimously approved all credentialing/privileging files.
- No policies to review or approve.

CEO REPORT (Patterson)

- Personnel Changes
 - Grace Chabal, MD- Scheduled to start September 1, 2026 gynecology.
 - Brian Murphy, ARNP- Will start moonlighting in the WCHC ED. Starting September.
 - Dr. Curtis Frier, DO- Start 09/2025 seeing acute only and will fill in at different clinics to help prevent closing.
- Updates
 - Reviewed the progress for mental health renovations, and Mediapolis progress.
 - Kalona is now able to become a rural health clinic. Guyer is looking into what this means and our next steps.
- Volante (Roudabush)
 - New point of care system. This will be used for the cafeteria, donations, events, and Pillars. This will also allow employees to payroll deduct through their badge.
- Clean Out
 - Working on cleaning out old family medicine to get ready for remodeling.

PLAN NEXT MEETING AGENDA

The next regular Board of Trustees meeting will be held on Thursday, August 28, 2025 at 4:00 p.m.

Board of Trustee and Provider Discussion

Basten & Williams

Friday, August 22, 2025 from 12:15pm-1:00 pm

Dr. Trevor Martin, DO and Brian Murphy, ARNP

At 4:53p.m. Weeks moved to go into go into closed session, seconded by Basten according to:

State of Iowa Code Chapter 21.5(1)(I) for Strategic Planning/Community Based Care

“To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public

hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure."

Present for the closed session were David Bruns, Sue Basten, David Mitchell, Ed Weeks, and Ann Williams. Also present were Todd Patterson, Shelli Cleverley, Andrea Leyden, Steve Schomer, MD, Phil Roudabush, and Ryan Flannery, MD. All were present at the time of voting to go into the Closed Session. Motion to move into closed session by Weeks seconded by Basten. The motion carried 5-0 with the vote as follows: Bruns-yes, Basten- yes, Mitchell-yes, Weeks-yes, and Williams- yes.

At 6:03p.m. the Board moved to go into open session. Weeks motion to return to open session, second by Mitchell. The motion carried 5-0 with the vote as follows: Basten-yes, Mitchell-yes, Weeks-yes, Bruns-yes, and Williams-yes.

Meeting adjourned at 6:03 p.m.

David C. Bruns

David C. Bruns (Sep 9, 2025 07:46:21 CDT)

David Bruns, Chair

Ann C. Williams

Ann C. Williams (Sep 9, 2025 09:23:35 CDT)

Ann C. Williams, Secretary











07.31.2025 Board of Trustees Minutes

Final Audit Report

2025-09-09

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