

## WASHINGTON COUNTY HOSPITAL AND CLINICS

### Meeting of the Board of Trustees

Thursday, May 29, 2025 – 4:00 p.m.

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The Washington County Hospital and Clinics Board of Trustees met in the Hospital Conference Room to conduct the monthly Board meeting on Thursday, May 29, 2025 at 4:08 p.m. Board Members present were David Bruns, Ann Williams, Sue Basten, David Mitchell, Mike Driscoll, Ed Weeks. Also present were Todd Patterson, Shelli Cleverley, and Andrea Leyden.

*Recorder:* Rachelle Sobaski

*Press:* None

*Medical Staff:* Steve Schomer, MD

*Public:* None

*Guest:* None

*WCHC Staff:* Rachelle Sobaski, Kelsey Bayliss, Greta Clemons, Jessica Reed, Paige Chalupa, Bob Emry, Brian Bocking, Brian Guyer (zoom), Amanda Van Weelden, Baily Cunningham.

Basten called the meeting to order at 4:00 p.m.

#### REVIEW AGENDA

- None

#### MINUTES (Basten)

*The Thursday, May 1, 2025 Board meeting minutes were reviewed and approved with a motion made by Driscoll, seconded by Basten. Motion carried.*

#### BOARD EDUCATION

##### Provider Discussion (Mitchell)

Met with Courtney Cochran, ARNP and Kelsey Striegel, ARNP. They both love working for WCHC and feel the positive impact of using Dax Co-Pilot. They both struggle with scheduling last minute on their schedules. Cochran is very appreciative of Dr. Prihoda's ARNP mentorship.

#### FINANCE

##### Financial Report (Cleverley)

- Statistic Summery

<b>Admissions</b>						
	<u>25-Apr</u>	<u>24-Apr</u>	<u>Variance</u>	<u>YTD</u>	<u>Prior YTD</u>	<u>Change</u>
Acute	24	23	1	228	257	(13)
Skilled	1	2	(1)	16	28	(75)
Observation	74	63	11	700	663	5
<b>Total Admissions</b>	<b>99</b>	<b>88</b>	<b>11</b>	<b>944</b>	<b>948</b>	<b>(0)</b>

<b>Patient Days</b>						
	<u>25-Apr</u>	<u>24-Apr</u>	<u>Variance</u>	<u>YTD</u>	<u>Prior YTD</u>	<u>Change</u>
Acute	134	142	(8)	1,182	1,134	4
Skilled	0	10	(10)	96	192	(100)
Observation	144	129	15	1,289	1,129	12
<b>Total Patient Days</b>	<b>278</b>	<b>281</b>	<b>(3)</b>	<b>2,567</b>	<b>2,455</b>	<b>4</b>

<b>Outpatient Volumes</b>						
	<u>25-Apr</u>	<u>24-Apr</u>	<u>Variance</u>	<u>YTD</u>	<u>Prior YTD</u>	<u>Change</u>
Lab	13,087	11,121	1,966	118,945	127,960	(8)
Imaging	2,421	1,914	507	20,702	18,454	11
Surgeries / Procedures *	204	179	25	1,672	1,405	16
Rehab Visits **	943	882	61	7,884	6,920	12
Emergency Department	741	672	69	7,204	7,146	1
OTIC	237	280	(43)	2,098	1,922	8
Wound	74	43	31	553	519	6
Ancillary Visits	5,677	4,736	941	49,619	47,157	5
Primary Care Clinic	5,057	4,277	780	46,929	38,814	17
Specialty Clinic	713	978	(265)	6,273	8,167	(30)
Outreach Visits	585	523	62	5,544	4,645	16

\*endoscopies, ophthalmology, pulmonology

\*\*physical, occupational, speech therapies

- Key Indicators
  - Days Cash on Hand
    - Goal: 165
    - Month: 139
    - FYTD: 150
  - Days in AR
    - Goal: 50
    - Month: 48
  - Operating Margin
    - FYTD: -6%
    - Goal: 0%
  - Total Margin
    - FYTD: 0%
    - Goal: 4%
  - EBIDA
    - FYTD: 6%
    - Goal: 10%
- Working on expense moderation for FY26.
- Cleverley reviewed Roudabush' s revenue cycle presentation.
  - Reviewed Daily and Weekly Cash postings

- Behavioral Health Construction BID
  - Still working with the bidders as the bids came in over budget.
  - General Trade: Russell Performance Group
  - Interior Construction: Menefee Drywall
  - Flooring: Randy's Flooring
  - Painting: BSSC
  - Fire Protection: TriCity
  - HVAC and Electrical: Crawford

### **Quality Dashboards (Leyden)**

- Measles with the current outbreak.
  - Covered our current processes and the steps we are taking as an organization to prepare.
- Law Enforcement and Security Calls
  - Reviewed the impact having Matt Simons on staff. Decreased calls to law enforcement.
- De-Escalation Training (Reed)
  - Reed reviewed the de-escalation program we are holding for all staff and our Code Green team.
  - Board members are invited to attend tier 1.

### **MEDICAL STAFF REPORT (Schomer)**

- Medical Executive Committee met on Monday, May 19, 2025. Reviewed credentialing, privileging, policy and procedures; all were approved.
  - Policies:
    - 340B Program
    - Financial Assistance
    - Sliding Fee Discount Program
    - Radiology Chart Reviews
    - Employee and Volunteer health Assessment and Immunizations

Reviewed and Approved by Compliance/Chief

    - Practitioner Profiling
    - Peer Review
    - Dress Code
    - HIPAA and Fundraising Practices
    - Employee Access to Protected Health Information
  - Discussed pain management protocol.
- MRUR:
  - Met on May 12<sup>th</sup>. Compliance led the meeting. The meeting was mainly focused on provider documentation for billing purposes.

### **PERSONNEL (Basten)**

- Personnel/Credentials Request
  - The Personnel Committee met on Thursday, May 29, 2025 at 3:45pm to review and approve the following credentialing/privileging files:

Provider Last Name	Provider First Name	Credential	EMPLOYER	SERVICE/DEPT OF MEDICINE	PRIVILEGE Effective DATE	SCHEDULED START DATE	NOTES
<b>COMPLETED</b>							
<b>Initial Appointment (Provisional)</b>							
Cooley	Michele	MD	Weland Labs	Pathology	06/01/25	7/1/2025	Initial period: 06/01/2025- 05/31/2027
Eclow	Julie	MD	Weland Labs	Pathology	06/01/25	7/1/2025	Initial period: 06/01/2025- 05/31/2027
Freed	Natalie	MD	Weland Labs	Pathology	06/01/25	7/1/2025	Initial period: 06/01/2025- 05/31/2027
Klein	Aaron	MD	Weland Labs	Pathology	06/01/25	7/1/2025	Initial period: 06/01/2025- 05/31/2027
Larson	David	MD	Weland Labs	Pathology	06/01/25	7/1/2025	Initial period: 06/01/2025- 05/31/2027
Rawson	Robin	MD	Weland Labs	Pathology	06/01/25	7/1/2025	Initial period: 06/01/2025- 05/31/2027
Woltman	Michael	MD	Weland Labs	Pathology	06/01/25	7/1/2025	Initial period: 06/01/2025- 05/31/2027
<b>Provisional-to-Full Privileges</b>							
N/A							
<b>Reappointment</b>							
Ashby	Andrew	MD	WCHC	Pulmonology	06/01/25	N/A	Reappointment period: 06/01/2025- 05/31/2027
Donaldson	Melvin	MD	UIHC	Emergency Medicine	06/01/25	N/A	Reappointment period: 06/01/2025- 05/31/2027
Kotob	Mohammad	MD	UIHC	Emergency Medicine	06/01/25	N/A	Reappointment period: 06/01/2025- 05/31/2027
Nystrom	Kristina	RRA	RCI	Radiology	06/01/25	N/A	Reappointment period: 06/01/2025- 05/31/2027
Pike	Shellie	RRA	RCI	Radiology	06/01/25	N/A	Reappointment period: 06/01/2025- 05/31/2027
<b>TERMINING PROVIDERS</b>							
Harily	Elyse	MD	ENT Medical Services	Otolaryngology	06/01/25	N/A	Will no longer come to WCHC
Miller	Jordan	DO	UIHC	Emergency Medicine	06/01/25	N/A	Will no longer come to WCHC
Irish	Amanda	MD	UIHC	Emergency Medicine	06/01/25	N/A	Will no longer come to WCHC
<b>OTHER</b>							
Howard	Benjamin	DO	Real Radiology	Radiology	06/01/25	07/01/25	*Approved through RCI delegated credentialing.
Shoujaa	Adham	MD	Real Radiology	Radiology	06/01/25		*Approved through RCI delegated credentialing.

- Basten reported that the Personnel Committee unanimously approved all credentialing/privileging files, and policies.
  - Policies:
    - 340B Program
    - Financial Assistance
    - Sliding Fee Discount Program
    - Radiology Chart Reviews
    - Employee and Volunteer health Assessment and Immunizations

Reviewed and Approved by Compliance/Chief

- Practitioner Profiling
- Peer Review
- Dress Code
- HIPAA and Fundraising Practices
- Employee Access to Protected Health Information

### CEO REPORT (Patterson)

- Mediapolis
  - Fully up and running.
  - Checked in with Kim Krieger, and things are going very well.
- Riverboard Foundation Grant
  - \$250k to support the Physical Therapy renovation.
  - Working on additional funding.
- Urology Surgery
  - Currently working on expanding Dr. Ekroth's surgery.
  - Dr. Wald will also be adding OR cases.
- Recruit
  - Dr. Frier- Signed contract today. He will be seeing patients at whatever facility needs coverage. He will only see acute and not establishing care.
- Ribbon Cutting
  - Evanovich Main Entrance Ribbon cutting- June 10, 2025 @ 5pm

### PLAN NEXT MEETING AGENDA

The next regular Board of Trustees meeting will be held on Thursday, June 26, 2025 at 4:00 p.m.

Building Survey

Bruns & Basten

Tuesday, June 17, 2025 from 12pm-12:45pm

At 4:54p.m. Weeks moved to go into go into closed session, seconded by Driscoll according to:

*State of Iowa Code Chapter 21.5(1)(I) for Strategic Planning/Community Based Care*

*“To discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure.”*

Present for the closed session were David Bruns, Sue Basten, Ann Williams, David Mitchell, Mike Driscoll, and Ed Weeks. Also present were Todd Patterson, Shelli Cleverley, Andrea Leyden, Steve Schomer, MD, and Rachele Sobaski. All were present at the time of voting to go into the Closed Session. Motion to move into closed session by Williams seconded by Weeks. The motion carried 6-0 with the vote as follows: Bruns-yes, Basten- yes, Williams-yes, Mitchell-yes, Driscoll-yes, and Weeks- yes.

At 5:40 p.m. the Board moved to go into open session. Weeks motion to return to open session, second by Williams. The motion carried 6-0 with the vote as follows: Williams-yes, Basten-yes, Mitchell-yes, Driscoll, Bruns-yes, and Weeks-yes.

Meeting adjourned at 5:40 p.m.

*David C. Bruns*

David C. Bruns (Jul 7, 2025 07:06 CDT)

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David Bruns, Chair

*Ann C. Williams*

Ann C. Williams (Jul 7, 2025 15:51 CDT)

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Ann C. Williams, Secretary











# 05.29.2025 Board of Trustee Minutes

Final Audit Report

2025-07-07

Created:	2025-07-03
By:	Rachelle Sobaski (rsobaski@wchc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEO-4AgOy7LMvWMTjrjwfMsZUmNJOuZfl

## "05.29.2025 Board of Trustee Minutes" History

-  Document created by Rachelle Sobaski (rsobaski@wchc.org)  
2025-07-03 - 3:00:10 PM GMT
-  Document emailed to david.bruns@edwardjones.com for signature  
2025-07-03 - 3:00:43 PM GMT
-  Email viewed by david.bruns@edwardjones.com  
2025-07-03 - 3:00:54 PM GMT
-  Signer david.bruns@edwardjones.com entered name at signing as David C. Bruns  
2025-07-07 - 12:06:08 PM GMT
-  Document e-signed by David C. Bruns (david.bruns@edwardjones.com)  
Signature Date: 2025-07-07 - 12:06:10 PM GMT - Time Source: server
-  Document emailed to ann.c.williams@fbfs.com for signature  
2025-07-07 - 12:06:11 PM GMT
-  Email viewed by ann.c.williams@fbfs.com  
2025-07-07 - 12:06:23 PM GMT
-  Signer ann.c.williams@fbfs.com entered name at signing as Ann C. Williams  
2025-07-07 - 8:51:49 PM GMT
-  Document e-signed by Ann C. Williams (ann.c.williams@fbfs.com)  
Signature Date: 2025-07-07 - 8:51:51 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-07 - 8:51:51 PM GMT